

**Falcon Fire Protection District
Board of Directors Regular Board Meeting
September 8, 2021
Approved Minutes**

Call to Order

President Kerby called the rescheduled regular meeting of the Board of Directors to order at 16:00 hours on Wednesday, September 8, 2021.

ATTENDANCE

Thomas Kerby, President
Dan Kupferer, Vice President
Ray Hawkins, Treasurer
Michael Collins, Secretary
Cory Galicia, Assistant Secretary

ALSO PRESENT

Joan Fritsche, Legal Counsel
Trent Harwig, Fire Chief, FFPD
Jon Webb, EMS Division Chief, FFPD
Corey Kirt, Battalion Chief, FFPD – via conference call
Gretchen Tetzlaff, Office Manager, FFPD
Other members of the Falcon Fire Protection District
Members of the public

ABSENT

Jeff Petersma, Deputy Chief, FFPD

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF AGENDA

Director Collins moved to approve the Agenda as amended. Director Kupferer seconded the Motion. The Motion passed unanimously.

PHOENIX AWARDS

EMS Division Chief Jon Webb presented the Phoenix Award to Paramedic Justin Thurston, Firefighter/EMT Danny Miller, Firefighter/EMT Travis Wright, and Driver Operator/Firefighter John Gue for saving a patient's life on May 9, 2021. He also has a Phoenix Award to present to Lieutenant Travis Kuemmerle who could not attend the meeting. Chief Webb also presented a Phoenix award to the patient's spouse for her heroic efforts initiating CPR which helped saved his life while waiting for the crew to arrive.

On May 9th, the crew received a call for a patient having seizures. The call quickly turned to a cardiac arrest. When the crew arrived, they found the patient unresponsive on the floor with wife performing CPR. The crew immediately went to work providing advanced life support to him. The patient was in and out of several life-threatening rhythms including V-tach/V-fib and torsades. The patient was cardioverted 9 times and once stable, he was transported to the hospital. The patient was diagnosed with a long Q-T syndrome of which less than 10% survive and of that only 3% have functionality. If it wasn't for the quick response of the patient's wife doing CPR and the advanced life support by Falcon Fire Department, he would not be here today. The patient, his wife and son requested to be present at the presentation of the Phoenix Awards during the monthly Board of Directors meeting to thank the crew in person for the everlasting difference that they have made for this family.

PUBLIC COMMENT

None.

CORRESPONDENCE

Chief Harwig advised that the Board received a request from a real estate agent who represents Cignet Land regarding the District's interest in selling its remaining parcel of land adjacent to the new Station 3 that extends over to New Meridian Road and is adjacent to the Cignet parcel which would make the combined parcels more attractive to a buyer.

Director Kupferer advised that he would draw up the portion of the land that the District might be interested in selling.

APPROVAL OF THE MINUTES

Director Galicia moved to approve the August 11, 2021 Rescheduled Regular Board Meeting Minutes as amended. Director Hawkins seconded the Motion. The Motion passed unanimously.

REPORTS

Treasurer's Report

Chief Harwig reviewed the written August Treasurer's Report with the Board. The Chief noted 66.6% of the 2021 fiscal year is complete in this report.

Total General Fund Budget revenues received were at 95%. Specific Ownership taxes were at 67%. Total General Fund expenditures across all categories were at 53%.

The Ambulance Fund Budget revenues received were at 60%. Transport fees were at 90%. Total Ambulance Fund expenditures were at 55%.

The Capital Improvement Fund revenues received were at 23%. Total expenditures were at 41%.

The Rural Water Fund had no expenditures for the month of August.

Director Kupferer moved to accept the August, 2021 Treasurer's Report as presented. Director Galicia seconded the Motion. The Motion passed unanimously.

Staff Report

Chief Harwig advised the Board that the 2022 Preliminary Budget is due to be sent to the Board for their review by October 15th, 2021. He also advised that the assessed values have been received from the County for 2022 to help prepare the Budget. He stated that the approved Senate Bill 293 and possibly Initiative 27 will negatively affect the 2022 and 2023 assessed property tax values, which will be collected in 2023 and 2024. Chief Harwig recommended that the Board request a tax question to be on the 2022 ballot for the District to continue to collect the current fund total generated by the current assessment rate at 14.886 mills.

Chief Harwig advised there were 93 Reserve standby hours for the month of August.

EMS Division Chief Webb reviewed a written Transport Report with the Board and advised the crews transported 140 patients in the month of August.

Director Kupferer moved to give Chief Harwig direction to order another ambulance in order to add an additional backup ambulance due to the unanticipated use of the existing backup ambulance and that funds have been allocated in the budget. Director Hawkins seconded the motion. The motion passed unanimously.

EMS Division Chief Webb advised he had no update on COVID cases other than the crews are seeing an increase in cases and he noted the military has made vaccinations mandatory.

Attorney's Report

Attorney Fritsche provided a written Attorney's Report to the Board and reviewed it with them. Attorney Fritsche also advised that she and Chief Harwig will be winding down the Hammers Construction contract so that the District can make the final payment.

UNFINISHED BUSINESS

Construction Update

Chief Harwig advised that there are a few items that are the District's responsibility. Hammers Construction has been having some issues with Overhead Door getting three panels from them and a few touch-up items that need to be completed. Move in to Station 3 will probably happen towards the end of next week.

Ratification of Hammers Construction Draw No. 1198-16

None.

Approval of Change Orders/Work Orders

None.

Administration Building Addition & Remodel

Attorney Fritsche advised that iiCon Construction has been very responsive and easy to work with so far.

Chief Harwig advised that he spoke to YOW Architects to find out how much it would cost to re-draw the plans from steel trusses to I-beams. They said it would cost an additional \$1,700 for the architect and the engineer to re-design the plans.

Chief Harwig also advised that iiCon contacted him and stated that their supplier is able to get the steel trusses earlier than expected and can start the demo process in December so there is no need for a re-design.

Woodmen Hills Station 1

Attorney Fritsche advised that she reviewed the fully executed utility easement with Woodmen Hills Metropolitan District and submitted it to the County for recording.

Fidelity Towers Station 2 Lease

Attorney Fritsche advised a Memorandum of Lease needs to be finalized and recorded.

NEW BUSINESS

FFPD Member Handbook Draft Review – Tabled to the November meeting

EXECUTIVE SESSION

Director Collins moved to go into Executive Session, pursuant to C.R.S. § 24-6-402(4)(a) and (b) to discuss the transfer or sale of the District's property interest related to the Station 1 property and to receive advice of Legal Counsel related to the potential entitlement and transfer of a portion of the Station 1 property. Director Kupferer seconded the Motion. The Motion passed unanimously. Attorney Fritsche certified that the only matters discussed in Executive Session would involve attorney-client privileged communications, and therefore, the Executive Session need not be recorded. The Board went into Executive Session at 17:35 hours.

Director Galicia moved to come out of Executive Session at 18:00 hours. Director Hawkins seconded the Motion. The Motion passed unanimously.

The Board resumed the Regular Board meeting at 18:01 hours.

PUBLIC COMMENT

None.

ADJOURNMENT

Director Collins moved to adjourn the Board meeting. Director Galicia seconded the Motion. The Motion passed unanimously. The meeting adjourned at 18:02 hours on September 8, 2021.

I hereby attest to the accuracy of the meeting Minutes:

Michael Collins, Secretary

I attest that the Executive Session, which were not recorded, were confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. § 24-6-402(4)(a) and (b) and constituted attorney-client communications.

Joan M. Fritsche, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. § 24-6-402(4)(a) and (b).

Thomas Kerby, President