

**Falcon Fire Protection District
Board of Directors Special Board Meeting
November 11, 2020
Approved Minutes**

Call to Order

President Kerby called the special meeting of the Board of Directors to order at 16:00 hours on Wednesday, November 11, 2020.

ATTENDANCE

Thomas Kerby, President
Ray Hawkins, Treasurer
Michael Collins, Secretary – via conference call
Dan Kupferer, Assistant Secretary

ALSO PRESENT

Joan Fritsche, Legal Counsel
Trent Harwig, Fire Chief, FFPD
Jeff Petersma, Deputy Chief, FFPD – via conference call
Jon Webb, EMS Division Chief, FFPD
Joseph Cosgrove, Battalion Chief, FFPD – via conference call
Gretchen Tetzlaff, Office Manager, FFPD
Other members of the Falcon Fire Protection District
Members of the public – Stephanie – via conference call

ABSENT

Joan Hathcock, Vice President – Excused

Director Kupferer moved to excuse the absence of Director Hathcock. Director Collins seconded the Motion. The Motion passed unanimously.

ADDITIONS/DELETIONS TO THE AGENDA

Director Kupferer advised he would make an addition to the Agenda regarding a zone change for the Station 3 property.

APPROVAL OF AGENDA

Director Hawkins moved to approve the Agenda as amended. Director Collins seconded the Motion. The Motion passed unanimously.

PUBLIC COMMENT

None.

CORRESPONDENCE

None.

APPROVAL OF THE MINUTES

Director Collins moved to approve the October 21, 2020 Special Board Meeting Minutes as written. Director Kupferer seconded the Motion. The Motion passed unanimously.

RECESS TO PENSION BOARD

Trustee Kerby convened the Pension Board meeting at 16:06 hours. The Regular meeting proceeded concurrently. The Pension Board meeting adjourned at 16:31 hours and the business of the District Board continued after the Pension Board meeting adjourned.

REPORTS

Treasurer's Report

Chief Harwig reviewed the written October Treasurer's Report with the Board. The Chief noted 83% of the fiscal year is complete.

The General Fund Budget revenues received were at 98%. Specific Ownership Tax revenue is at 92%. Total General Fund expenditures across all categories were at 72%.

The Ambulance Fund Budget revenues received were at 71%. Transport fees were at 64%. Total Ambulance Fund expenditures were at 57%.

The Capital Improvement Fund revenues received were at 90%. Total expenditures were at 34%.

The Rural Water Fund expenditures for the month of October were at 21%.

Director Kupferer moved to accept the October, 2020 Treasurer's Report as presented. Director Hawkins seconded the Motion. The Motion passed unanimously.

Staff Report

Chief Harwig advised that the total calls for the month were at 281, which brings the total for ten months at 2420.

Chief Harwig advised there were 120 Reserve standby hours for the month of October.

EMS Division Chief Webb reviewed a written Transport Report with the Board and advised the crews transported 103 patients in the month of October and responded to 8 other patients who refused transport. The year to date count is at 889.

EMS Division Chief Webb advised that COVID-19 cases are up quite a bit in the District. Children at the schools are starting to get it. None of the District's employees have reported testing positive to date, but one employee has two positives at their home and they are quarantined. Servpro has been coming out to the stations as needed and disinfecting the stations at no charge to the District.

Attorneys' Report

A written Attorneys' Report was provided to the Board and Attorney Fritsche updated the Board on the topics covered in the written report.

UNFINISHED BUSINESS

Station 3 Development Plan Status

President Kerby advised that the Foundation Permit has been pulled by Hammers Construction, but the status of the Development Plan is unknown at the present time. Everything requested by the County has been provided to them.

President Kerby also advised that Jennifer Irvine, County Engineer, has stepped up for the District to get the driveway issue waived, regarding the County requiring the District to close off the second driveway access once the new station has been completed.

Construction Update

Chief Harwig advised he would ask Hammers Construction to come to the next Board meeting to give the Board an update on Station 3 construction.

Ratification of Hammers Construction Draw No. 1198-6

Chief Harwig reviewed the paid Construction Draw to Hammers Construction with the Board.

Director Collins moved to ratify the Hammers Construction Draw No. 1198-6. Director Kupferer seconded the Motion. The Motion passed unanimously.

Approval of Change Orders

Chief Harwig advised the Board of a Change Order needed for additional electrical work to extend to the monument sign and to add traffic light control from the fire station to the traffic control cabinet.

The Board gave direction for Chief Harwig to get clarification on some charges before the change order is brought to the Board for approval.

Administration Building

Chief Harwig advised that YOW Architects is getting close to completion of a design and cost estimate. Director Kerby asked to see the updated plans.

2021 Preliminary Budget

None.

NEW BUSINESS

Agreement and Joint Plan for Exclusion of Certain Property from the Falcon Fire Protection District by and between the District and the City of Colorado Springs-Shiloh Mesa Subdivision and Quail Brush Creek Subdivision

Attorney Fritsche advised the Board that in August 2019, the Board approved the Joint Plan with the City of Colorado Springs for Shiloh Mesa.

Attorney Fritsche advised that after a year of silence, a homeowner of Quail Brush raised the issue of the exclusion. After a couple of months, City Attorney Frederick Stein got involved and advised that they were processing the exclusion and were changing the petitioner from the City to the Fire District. This brings up a policy issue in which it is not the District's responsibility to spend its funds on a subset group of people who are excluding from the District. Under the statute, it is the City's responsibility to bring the exclusion, but under annexation agreements it is the Developer's responsibility.

Attorney Fritsche advised that the District objected to being the petitioner. Council Member Pico got involved and got the City to support and bring the exclusion proceeding for Shiloh Mesa and Quail Brush in writing. It was formally agreed to by the District.

Attorney Fritsche asked for recordable legal descriptions from them. It has not yet been legally filed.

Director Kupferer moved to approve the Joint Plans for Exclusion of Certain Property from the Falcon Fire Protection District. Director Hawkins seconded the Motion. The Motion passed unanimously.

Zoning change for Station 3 Property

Director Kupferer advised that there was a zoning change made approximately ten years ago to the properties from New Meridian Road through the Station 3 property. It was re-zoned as PUD when Lowes was going to purchase the property. The County will pay the fees to change the zoning from PUD to CR.

EXECUTIVE SESSION

None.

PUBLIC COMMENT

None.

ADJOURNMENT

Director Kupferer moved to adjourn the Board meeting. Director Hawkins seconded the Motion. The Motion passed unanimously. The meeting adjourned at 17:37 hours on November 11, 2020.

I hereby attest to the accuracy of the meeting Minutes:

Michael Collins, Secretary