

**FALCON FIRE PROTECTION DISTRICT
REQUEST FOR PUBLIC RECORDS**

It is Falcon Fire Protection District’s policy to make public records available for public inspection at reasonable times unless such records are protected from disclosure by law. There are fees associated with requests for copies or requests that require significant staff time and resources. Please see the District’s “Procedure for Handling Records Requests” for specific information regarding any applicable fees.

Request forms may be delivered to the District’s Administration Building by mail, hand delivery or email:

7030 Old Meridian Road

Falcon, CO 80831

(719) 495-4050

falconfire@falconfirepd.org

Requester Name:	Date:
Company (if applicable):	
Email Address:	Phone:
Mailing Address:	
Specific description of records requested:	
For Internal Office Use:	
Date request received:	Estimated Cost:
Date request completed:	Amount Prepaid:
Completed by:	Balance due before release:
	Total Amount paid:
If unfulfilled, provide reason(s):	