

**Falcon Fire Protection District
Board of Directors Regular Board Meeting
July 15, 2020
Approved Minutes**

Call to Order

Chairman Kerby called the regular meeting of the Board of Directors to order at 16:04 hours on Wednesday, July 15, 2020.

ATTENDANCE

Thomas Kerby, President
Michael Collins, Secretary
Ray Hawkins, Assistant Secretary

ALSO PRESENT

Joan Fritsche, Legal Counsel
Trent Harwig, Fire Chief, FFPD
Jeff Petersma, Deputy Chief, FFPD
Jon Webb, EMS Division Chief, FFPD
Gretchen Tetzlaff, Office Manager, FFPD
Other members of the Falcon Fire Protection District
Pete Gawda, The New Falcon Herald
Judy Tobias, Ranchland News – via Zoom conference

ABSENT

Joan Hathcock, Vice President – excused
Cory Galicia, Treasurer – Unexcused

Director Collins moved to excuse the absence of Director Hathcock. Director Hawkins seconded the Motion. The Motion passed unanimously.

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF AGENDA

Director Hawkins moved to approve the Agenda as written. Director Collins seconded the Motion. The Motion passed unanimously.

PUBLIC COMMENT

None.

CORRESPONDENCE

None.

APPROVAL OF THE MINUTES

Director Collins moved to approve the June 17, 2020 Regular Board Meeting Minutes as written. Director Hawkins seconded the Motion. The Motion passed unanimously.

REPORTS

Treasurer's Report

Chief Harwig reviewed the written June Treasurer's Report with the Board. The Chief noted 50% of the fiscal year is complete.

The General Fund Budget revenues received were at 61%. Specific Ownership Tax revenue is at 52%. Total General Fund expenditures across all categories were at 46%.

The Ambulance Fund Budget revenues received were at 44%. Collection fees were at 30%. Total Ambulance Fund expenditures were at 28%.

The Capital Improvement Fund revenues received were at 36%. Total expenditures were at 27%.

The Rural Water Fund expenditures for the month of June were at 19%.

Director Collins moved to accept the June, 2020 Treasurer's Report as presented. Director Hawkins seconded the Motion. The Motion passed unanimously.

Chief's Report

EMS Division Chief Webb provided a written Transport Report to the Board and advised the crews transported 87 patients in the month of June and responded to 5 other patients who refused transport. Chief Webb advised that the hospitals are only at 25% capacity, so there is plenty of room for COVID and other patients.

Deputy Chief Petersma advised there were 84 Reserve standby hours for the month of June. The recruits just completed their Firefighter I testing and reserve hours will start to increase once they are released, which will most likely start in August.

Deputy Chief Petersma went over the statistics for June and the total calls were at 235.

Attorneys' Report

A written Attorneys' Report was provided to the Board and Attorney Fritsche advised that the topics in the written report would be addressed under Agenda items.

UNFINISHED BUSINESS

Old Meridian Road and Hwy 24 Intersection Design

Chief Harwig advised that the paving will start on Old Meridian Monday, July 20th and should be completed by Wednesday, July 22nd. Old Meridian Road and Swingline to Falcon Highway will be closed for construction starting Monday, July 20th, which will create traffic issues during commute times on Hwy 24.

Chief Harwig also advised that DC Petersma met with the Hammers Construction and the State representatives regarding installation of the traffic signal to get the details worked out.

New Station 3

Chief Harwig advised that the Location Approval application submitted to County Planning is complete.

Station 3 Parcel Plat Exemption Status

Chief Harwig advised that the Exemption Plat along with the Development Plan have been submitted to the County for review on July 28th. The Station 3 drawings will be submitted to the Regional Building Department next week. Everything is expected to be signed off within four to five weeks, according to Dan Kupferer with LDC, Inc.

Fire Station Development Agreement, Lease and Purchase Option in the amount of \$2,200,000

Attorney Fritsche advised that the Lease Purchase should be completed by the bank's attorney and sent back to her by next week.

Chief Hawig advised that the Board can review and finalize the Lease Purchase at the August Board meeting, if the Development Plan has been approved by the County and then submitted to Farmers State Bank of Calhan.

Administration Building

Chief Harwig advised that the foot print and complete set of plans for the Administration Building has been received from the architect. Hammers Construction is scheduled to have the new Station 3 completed in April, 2021. The remodel of the old station 3 can then be started to create the new administration building.

Exclusion from Falcon Highlands Metro District Station 3 Acquisition Parcel

Attorney Fritsche advised Falcon Highlands Metro District met on Monday, July 13th for the Hearing on the Petition for Exclusion and to approve the Resolution and Order of Exclusion. She has not heard back from them. The order should be submitted to District Court and issued by the Court within two weeks.

NEW BUSINESS

Chief Harwig advised that he would like to reschedule the November meeting from November 18th to November 11th

Director Hawkins made a Motion to change the meeting date in November to the 11th. Director Collins seconded the Motion. The Motion passed unanimously.

EXECUTIVE SESSION

None.

PUBLIC COMMENT

None.

ADJOURNMENT

Director Collins moved to adjourn the Board meeting. Director Hawkins seconded the Motion. The Motion passed unanimously. The meeting adjourned at 16:42 hours on July 15, 2020.

I hereby attest to the accuracy of the meeting Minutes:

Michael Collins, Secretary