

**Falcon Fire Protection District  
Board of Directors Regular Board Meeting  
February 15, 2023  
Approved Minutes**

**Call to Order**

President Kerby called the regular meeting of the Board of Directors to order at 15:02 hours on Wednesday, February 15, 2023.

**ATTENDANCE**

Thomas Kerby, President  
Dan Kupferer, Vice President  
Ray Hawkins, Treasurer  
Michael Collins, Secretary – via conference call  
Cory Galicia, Assistant Secretary – conference call

**ALSO PRESENT**

Joan Fritsche, Legal Counsel – via conference call  
Trent Harwig, Fire Chief, FFPD  
Jeff Petersma, Deputy Chief, FFPD  
Jon Webb, EMS Division Chief, FFPD – via conference call  
Joe Cosgrove, Battalion Chief, FFPD – via conference call  
Corey Kirt, Battalion Chief, FFPD  
Gretchen Tetzlaff, Office Manager, FFPD – via conference call  
Lea Grady, the New Falcon Herald  
Other members of the Falcon Fire Protection District

**ABSENT**

David Smith, Battalion Chief, FFPD

**ADDITIONS/DELETIONS TO THE AGENDA**

None.

**APPROVAL OF AGENDA**

*Director Hawkins moved to approve the Agenda as amended. Director Collins seconded the Motion. The Motion passed unanimously.*

**PUBLIC COMMENT**

None.

**CORRESPONDENCE**

None.

**APPROVAL OF THE MINUTES**

*Director Collins moved to approve the January 18, 2023 Regular Board Meeting Minutes as written. Director Kupferer seconded the Motion. The Motion passed unanimously.*

**REPORTS**

**Treasurer's Report**

Chief Harwig reviewed the written January Treasurer's Report with the Board. The Chief noted 8.3% of the 2023 fiscal year is complete in this report.

Total General Fund Budget revenues received were at 1%. Specific Ownership Tax is at 8%. Total General Fund expenditures across all categories were at 6% of budget.

The Ambulance Fund Budget revenues received were at 4%. Transport fees were at 9%. Total Ambulance Fund expenditures were at 7% of budget.

The Capital Improvement Fund revenues received were at 1%. Total expenditures were at 13% of budget.

The Rural Water Fund had no expenditures for the month of January.

*Director Collins moved to accept the January, 2023 Treasurer's Report, as presented. Director Galicia seconded the Motion. The Motion passed unanimously.*

#### Staff Report

Deputy Chief Petersma reviewed the written reports with the Board for December, 2022 which included the December incident counts which were at approximately 390 calls, response times, mutual aid given and mutual aid received.

Deputy Chief Petersma advised that there were 96 Reserve hours for the month of January.

EMS Division Chief Webb reviewed a written Transport Report with the Board and advised that the crews transported 137 patients in the month of January.

#### Attorney's Report

Attorney Fritsche provided a written Attorney's Report to the Board.

Attorney Fritsche also advised that the District received a Petition for Exclusion by counsel for Norwood Development Group concerning several parcels recently annexed into the City of Colorado Springs. The Petition for Exclusion and required supporting documentation is not complete as submitted at this time. Attorney Fritsche will follow up with petitioner's counsel and the Board will review the Petition at the March meeting, if the documentation is complete.

#### UNFINISHED BUSINESS

##### Station 1 Parcel – proposed El Paso County satellite office and Sheriff's Office substation

President Kerby advised that there is nothing new to report other than they are not going to use a temporary structure.

#### NEW BUSINESS

##### 2022 Auditor's Proposal

Chief Harwig provided the Board with an Audit Proposal from Erickson, Brown & Kloster, LLC.

*Director Hawkins moved to approve the Auditor Proposal for the 2022 Audit from Erickson, Brown & Kloster, LLC for \$14,000 pending Attorney Fritsche's review. Director Kupferer seconded the Motion. The Motion passed unanimously.*

Consider Resolution Calling 2023 Director's Election and Appointing a Designated Election Official  
*Director Hawkins moved to approve Resolution 02-15-2023-1 as amended. Director Kupferer seconded the Motion. The Motion passed unanimously.*

**PUBLIC COMMENT**

None.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

*Director Collins moved to adjourn the Board meeting. Director Kupferer seconded the Motion. The Motion passed unanimously. The meeting adjourned at 15:36 hours on February 15, 2023.*

I hereby attest to the accuracy of the meeting Minutes:

---

Michael Collins, Secretary