



FIRE SPRINKLERS

(Guidelines for a 20-Head Letter)



In accordance with **Section 903.7 of the 2003 International Fire Code** as amended by the Falcon Fire Department, fire sprinkler additions or modifications to existing commercial sprinkler systems that involve 20 fire sprinkler heads or less will not require a plan review by the Fire Department; however, a letter from a Pikes Peak Regional Building Department (PPRBD) licensed sprinkler contractor shall be submitted as notification that work is being performed.

General Requirements

The letter shall be on the sprinkler contractor's letterhead and shall include the following information:

- 1) All work performed will be completed by the PPRBD licensed sprinkler contractor indicated on the letterhead.
- 2) The hydraulic supply to the system in this area will be sufficient and that no hydraulic overloading exists.
- 3) The system will be installed in accordance with all applicable local and national standards (e.g. *International Building Code*, *International Fire Code* and *NFPA 13*).
- 4) The scope of the work being conducted including the building name and address as well as interior area location.
- 5) The number of heads being relocated and/or installed.
- 6) A time schedule of the work being performed, giving start and completion dates.
- 7) No inspections will be performed on this minor work unless a special request is made or the Fire Jurisdiction elects to make quality control checks on the work being performed.

Additional Notes:

- 1) This program does not apply to spray booths, *NFPA 13D/13R* systems, special hazard systems, or other special stipulations previously mandated and required by the Fire Authority Having Jurisdiction.
- 2) All systems with more than 20 heads must conform to all local and state standards including plan submittal, permits, and other requirements.
- 3) The 20-Head Letter program does not release the sprinkler designer, contractor or installer from providing a fully functional fire protection system that is completely compliant with *NFPA 13* and the 2003 *International Fire Code* as locally amended.