

**Falcon Fire Protection District  
Board of Directors Regular Board Meeting  
November 16, 2022  
Approved Minutes**

**Call to Order**

President Kerby called the regular meeting of the Board of Directors to order at 15:08 hours on Wednesday, November 16, 2022.

**ATTENDANCE**

Thomas Kerby, President  
Dan Kupferer, Vice President  
Ray Hawkins, Treasurer  
Michael Collins, Secretary  
Cory Galicia, Assistant Secretary

**ALSO PRESENT**

Joan Fritsche, Legal Counsel  
Trent Harwig, Fire Chief, FFPD  
Jeff Petersma, Deputy Chief, FFPD – via conference call  
Corey Kirt, Battalion Chief, FFPD  
Joe Cosgrove, Battalion Chief, FFPD  
Gretchen Tetzlaff, Office Manager, FFPD  
Other members of the Falcon Fire Protection District  
Leah Grady, the New Falcon Herald  
Rick Wildman, Retiree from the Falcon Volunteer Fire Department  
Members of the public

**ABSENT**

David Smith, Battalion Chief, FFPD  
Jon Webb, EMS Division Chief, FFPD

**ADDITIONS/DELETIONS TO THE AGENDA**

None.

**APPROVAL OF AGENDA**

*Director Hawkins moved to approve the Agenda as written. Director Galicia seconded the Motion. The Motion passed unanimously.*

**PUBLIC COMMENT**

None.

**CORRESPONDENCE**

None.

**SWEARING IN CEREMONY**

Chief Harwig swore in Firefighter Jacob Simmerman.

*Jacob Simmerman was badged by Medic Parsons.*

**APPROVAL OF THE MINUTES**

*Director Collins moved to approve the October 19, 2022 Regular Board Meeting Minutes as written. Director Galicia seconded the Motion. The Motion passed unanimously.*

### **RECESS TO PENSION BOARD MEETING**

Trustee Kerby convened the Pension Board meeting at 15:12 hours. The Regular meeting proceeded concurrently. The Pension Board meeting adjourned at 16:17 hours and the business of the District Board continued after the Pension Board meeting adjourned.

### **REPORTS**

#### **Treasurer's Report**

Chief Harwig reviewed the written October Treasurer's Report with the Board. The Chief noted 91.7% of the 2022 fiscal year is complete in this report.

Total General Fund Budget revenues received were at 102%. Specific Ownership Tax is at 98%. Total General Fund expenditures across all categories were at 89% of budget year to date.

The Ambulance Fund Budget revenues received were at 121%. Transport fees were at 111%. Total Ambulance Fund expenditures were at 73% of budget year to date.

The Capital Improvement Fund revenues received were at 102%. 92% has been spent out of the Lease Purchase account. Total expenditures were at 56% of budget year to date.

The Rural Water Fund had no expenditures for the month of November.

*Director moved to accept the November, 2022 Treasurer's Report as presented. Director seconded the Motion. The Motion passed unanimously.*

#### **Staff Report**

Deputy Chief Petersma advised that there were 127.5 Reserve hours for the month of November.

Deputy Chief Petersma reviewed the written reports with the Board for October, 2022 which included the October incident counts which were at approximately 294 calls, response times, mutual aid given and mutual aid received.

EMS Division Chief Webb reviewed a written Transport Report with the Board and advised that the crews transported 152 patients in the month of November.

#### **Attorney's Report**

Attorney Fritsche provided a written Attorney's Report to the Board and advised that there will be an Executive Session regarding litigation.

### **UNFINISHED BUSINESS**

#### **Administration Building Addition & Remodel**

Chief Harwig advised that the last HVAC unit ("RTU") has been delivered and just awaiting Peak Heating to fire it up.

Chief Harwig also advised that he reached out to iiCON about the permit for the generator

Station 1 Parcel – proposed El Paso County satellite office and Sheriff's Office substation  
President Kerby advised that .

### **NEW BUSINESS**

## 2023 Preliminary Budget Hearing

### Family and Medical Leave Insurance (FAMLI) Program Hearing

*Director Kupferer moved to open the duly noticed public hearing on the Family and Medical Leave Insurance Program. Director Collins seconded the Motion. The Motion passed unanimously.*

Attorney Fritsche reviewed the District's participation options for local governments under the FAMLI Program and options for the Board and the employees of the District. Attorney Fritsche recommends that the District opt out of the Program because there is no benefit to the District by participating. There is no difference to employees if the District opts in or opts out. Ms. Fritsche noted that the District is not required to provide job protection for employees who take leave under the FAMLI Program.

President Kerby asked if there was any public comment regarding FAMLI and there was none.

*Director Kupferer moved to close the FAMLI Hearing. Director Hawkins seconded the Motion. The Motion passed unanimously.*

*Director Hawkins moved to decline any and all employer participation in FAMLI. Director Galicia seconded the Motion. The Motion passed unanimously.*

### FARMER'S STATE BANK CREDIT CARD LIMIT INCREASE

Chief Harwig advised the Board that the Credit Card Limit needs to be increased. There is a maximum of \$10,000 that can be spent in a month, regardless if a payment is made during the month to payoff what has been spent if it's close to the limit for the month. The limit has never been increased.

*Director Collins moved to request that Farmers State Bank increase the maximum spending limit to \$20,000 per month on the credit card. Director Galicia seconded the Motion. The motion passed unanimously.*

### PUBLIC COMMENT

None.

### EXECUTIVE SESSION

*Director Collins moved to go into Executive Session, pursuant to C.R.S. § 24-6-402(4)(b) to receive legal advice and C.R.S. § 24-6-402(4)(e) to determine the District's position on matters that may be subject to negotiations. Director Galicia seconded the Motion. The Motion passed unanimously. Attorney Fritsche certified that the only matters discussed in Executive Session would involve attorney-client privileged communications, and therefore, the Executive Session need not be recorded. The Board went into Executive Session at 17:49 hours.*

*Director Collins moved to come out of Executive Session at 17:28: hours. Director Galicia seconded the Motion. The Motion passed unanimously.*

The Board resumed the Regular Board meeting at 17:28 hours.

**ADJOURNMENT**

*Director Collins moved to adjourn the Board meeting. Director Galicia seconded the Motion. The Motion passed unanimously. The meeting adjourned at 17:29 hours on November 16, 2022.*

I hereby attest to the accuracy of the meeting Minutes:

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Michael Collins, Secretary

I attest that the Executive Session, which was not recorded, was confined to the topic authorized for discussion in Executive Session pursuant to C.R.S. § 24-6-402(4)(b) and C.R.S. § 24-6-402(4)(e) and constituted attorney-client communications.

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Joan M. Fritsche, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topic authorized for discussion in Executive Session pursuant to C.R.S. § 24-6-402(4)(b) and C.R.S. § 24-6-402(4)(e).

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Thomas Kerby, President