# Call to Order

Director Hawkins called the regularmeeting of the Board of Directors to order at 1500 hours on Wednesday, May 17, 2023.

**New Business**

Director Raymond Hawkins was re-elected to a four-year term; Directors James Reid and Edward (Steve) Podoll were elected to four-year terms; and Director Terry Reed was elected to a two-year term at the District’s regular May 2, 2023 Election. The four Directors were sworn in on May10, 2023 after the Canvass Board certified the Election results. DEO Mandi Kirk confirmed filing the Oaths of Office as required by statute.

Election of Officers

*Director Hawkins moved to nominate Director Reid as President of the Board; Director Galicia seconded the Motion. The Motion passed unanimously.*

*Director Galicia moved to nominate Director Reed as Vice President; Director Reid seconded the Motion. The Motion passed unanimously.*

*Director Reid moved to nominate Director Hawkins as Treasurer; Director Galicia seconded the Motion. The Motion passed unanimously.*

*Director Galicia moved to nominate Director Podoll as Secretary. Director Reid seconded the Motion. The Motion passed unanimously.*

*Director Reed moved to nominate Director Galicia as Assistant Secretary. Director Reid seconded the Motion.* *The Motion passed unanimously.*

**Attendance**

James Reid, President

Terry Reed, Vice President

Ray Hawkins, Treasurer

Edward (Steve) Podoll, Secretary

Cory Galicia, Assistant Secretary

**ALSO Present**

Joan Fritsche, Legal Counsel

Trent Harwig, Fire Chief, FFPD

Jeff Petersma, Deputy Chief, FFPD

Jon Webb, EMS Division Chief, FFPD

Joe Cosgrove, Battalion Chief, FFPD via conference call

Corey Kirt, Battalion Chief, FFPD - via conference call

Twyla Kuemmerle, Administrative Asst., FFPD

Lea Grady, New Falcon Herald

Other members of the Falcon Fire Protection District

Daniel Kupferer, Land Development Consulting, Inc., past Director

Tom Kerby, past Director

Mike Collins, District Chaplin, past Director

**Absent**

Gretchen Tetzlaff, Office Manager, FFPD

Curtis Kauffman Lt./Fire Inspector, FFPD

David Smith, Battalion Chief, FFPD

**Additions/Deletions to the Agenda**

None.

**Approval of Agenda**

*Director Reid moved to approve the agenda. Director Podoll seconded the Motion. The Motion passed unanimously.*

**Public Comment**

Chaplin Collins asked that we have a moment of silence for Chaplin David Phillip’s wife who is battling health issues.

**Correspondence**

None.

**Approval of the Minutes**

*Director Hawkins moved to approve the April 19, 2023 Regular Board Meeting Minutes as written. Director Galicia seconded the Motion. The Motion passed unanimously by the Directors holding office prior to the May Election.*

**Reports**

Treasurer’s Report

Chief Harwig reviewed the April Treasurer’s Report with the Board. The Chief noted 33.3% of the 2023 fiscal year is complete in this Report.

Total General Fund Budget revenues received were at 46%. Specific Ownership Tax is at 31%. Total General Fund expenditures across all categories were at 28% of budget.

The Ambulance Fund Budget revenues received were at 31%. Transport fees were at 36%. Total Ambulance Fund expenditures were at 28% of budget.

The Capital Improvement Fund revenues received were at 28%. Total expenditures were at 23% of budget.

The Rural Water Fund Revenues had no expenditures for the month of April.

*Director Galicia moved to accept the April 19, 2023 Treasurer’s Report, as presented. Director Hawkins seconded the Motion. The Motion passed unanimously.*

Staff Report

Deputy Chief Petersma began his report by presenting a District Map to the Board showing a breakdown of the FFPD districts so the Board would better understand his report.

Deputy Chief Petersma reviewed the written reports with the Board for April, 2023 which included the April incident counts of approximately 282 calls, response times, mutual aid given and mutual aid received.

Deputy Chief Petersma advised that there were 24.0 Reserve hours for the month of April.

EMS Division Chief Webb reviewed a written Transport Report with the Board and advised that the crews transported 130 patients in the month of April.

Chief Harwig noted Lieutenant Kauffman’s written Fire Prevention Report on recent building inspections for Board review.

Attorney’s Report

Attorney Fritsche provided a written Attorney’s Report which will be sent separately to the Board, as well as a May Election update.

**Unfinished Business**

Station 1 Parcel – proposed El Paso County satellite office and Sheriff’s Office substation

Attorney Joan Fritsche reported that she had received an update from Tom Seslar, El Paso County Contracts Manager, confirming that a temporary structure will not be used on site and plans for the substation are being scaled back due to funding. It is anticipated that only a Sheriff’s Office substation is planned for the site and additional satellite offices for other County departments are no longer being considered for the site.

Maintenance Building

Chief Harwig advised the Board that the District is working with Land Development Consulting on the site development plan submittal to El Paso County for the new maintenance building. Chief Harwig advised that he received confirmation from John Schwab, the engineer who did the storm drainage design on the detention pond, that the existing pond design will support the addition of the Maintenance Building. Mr. Kupferer noted that the site development plan should be ready for submittal to the County by the end of next week.

**Election Update**

The District’s regular Directors’ Election was held on Tuesday, May 2, 2023. Four new Board members were elected and the question authorizing the elimination of Director term limits passed. All Election activity has been completed.

**New Business**

None.

P**ublic Comment**

None.

**Executive Session**

None.

**Adjournment**

*Director Reed moved to adjourn the Board meeting. Director Galicia seconded the Motion. The Motion passed unanimously. The meeting adjourned at 1558 hours on May 17, 2023.*

I hereby attest to the accuracy of the meeting Minutes:

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Edward Podoll, Secretary