# Call to Order

Director Hawkins called the regularmeeting of the Board of Directors to order at 1501 hours on Wednesday, June 21, 2023.

**Attendance**

James Reid, President

Terry Reed, Vice President

Ray Hawkins, Treasurer

Edward (Steve) Podoll, Secretary

**ALSO Present**

Joan Fritsche, Legal Counsel

Trent Harwig, Fire Chief, FFPD

Jeff Petersma, Deputy Chief, FFPD

Joe Cosgrove, Battalion Chief, FFPD via conference call

Curtis Kauffman Lt./Fire Inspector, FFPD

Corey Kirt, Battalion Chief, FFPD

Gretchen Tetzlaff, Office Manager, FFPD

Twyla Kuemmerle, Administrative Asst., FFPD

Lea Grady, New Falcon Herald

Other members of the Falcon Fire Protection District

Daniel Kupferer, Land Development Consulting, Inc.

Tom Kerby

Mike Collins, District Chaplin

**Absent**

David Smith, Battalion Chief, FFPD

Jon Webb, EMS Division Chief, FFPD

**Additions/Deletions to the Agenda**

None.

**Approval of Agenda**

*Director Reid moved to approve the agenda. Director Hawkins seconded the Motion. The Motion passed unanimously.*

**Public Comment**

Chaplin Mike Collins announced that one of our founding members, Jerry Marriott, passed away on Saturday, June 17, 2023. A moment of silence was held for Jerry. Chief Harwig stated that he received information on Jerry’s funeral services, which will be held at 2:00 PM on June 27, 2023 at Falcon Baptist Church 11095 Eggar Drive, Peyton CO. Jerry will be buried in Lamar.

**Correspondence**

Director Cory Galicia resigned from his position on the Board of Directors effective immediately due to accepting a new job that requires traveling nationwide. President Reid asked if there was anyone interested in filling the vacant position. Tom Kerby raised his hand. Director Podoll moved to appoint Tom Kerby for Assistant Secretary, Director Reed seconded the motion. The Motion passed unanimously. Tom Kerby was sworn in after the Board Meeting adjourned.

**SWEARNG IN CEREMONY**

Brandon McKenna was sworn in as Lieutenant by Chief Harwig and badged by Rebecca Martinez.

**Approval of the Minutes**

*Director Hawkins moved to approve the May17, 2023 Regular Board Meeting Minutes as written. Director Podoll seconded the Motion. The Motion passed unanimously.*

**Reports**

Treasurer’s Report

Chief Harwig reviewed the May Treasurer’s Report with the Board. The Chief noted 41.7% of the 2023 fiscal year is complete in this Report.

Total General Fund Budget revenues received were at 56%. Specific Ownership Tax is at 38%. Total General Fund expenditures across all categories were at 40% of budget.

The Ambulance Fund Budget revenues received were at 49%. Transport fees were at 43%. Total Ambulance Fund expenditures were at 34% of budget.

The Capital Improvement Fund revenues received were at 53%. Total expenditures were at 27% of budget.

The Rural Water Fund Revenues had $638.00 expenditures for the month of May were at 11% of budget.

Chief Harwig stated that we budgeted under the Capital Projects Fund for the Maintenance Building as well Vehicles. It is anticipated the cab and chassis portion of the ladder truck may happen this year. The next item was replacing all 3 brush trucks, one this year, one next year & one the following year. An order was placed for the cab and chassis from Ford. After several weeks the order was cancelled. After doing some research a cab and chassis were found in Greeley. A few days ago, the District was notified that our previous order from Ford unexpectedly came in. With this being said, we have the opportunity to purchase this one from Ford, therefore, we will not need to purchase one next year. The Directors agreed and gave direction to purchase the second cab and chassis this year. At this time, the 3rd cab and chassis will not need to be purchased for a few more years. The question was asked, will the District go over budget? Chief Harwig stated that the District will not go over budget in the capital projects fund.

*Director Hawkins moved to accept the May 17, 2023 Treasurer’s Report as well as the purchase of the cab and chassis as presented. Director Reed seconded the Motion. The Motion passed unanimously.*

Staff Report

Deputy Chief Petersma reviewed the written reports with the Board for April, 2023 which included the April incident counts of approximately 321 calls, response times, mutual aid given and mutual aid received.

Deputy Chief Petersma advised that there were 36 Reserve hours for the month of May.

EMS Division Chief Webb reviewed a written Transport Report with the Board and advised that the crews transported 206 patients in the month of May.

Fire Prevention Lieutenant Kauffman provided the Board with an update on recent building inspections that he completed for the Boards review.

Attorney’s Report

Attorney Fritsche provided a written Attorney’s Report which was sent separately to the Board.

**Unfinished Business**

Station 1 Parcel – proposed El Paso County satellite office and Sheriff’s Office substation

The Sheriff’s department is moving forward with the new the proposed sub-station. They are awaiting funding and are scaling back on the size of the project.

Maintenance Building

Dan Kupferer from Land Development Consulting, Inc., reported that the project is still in progress and almost completed. Dan has been in contact with John Schwab and it appears that the pond is undersized. They are awaiting plans to correct side slope. Dan should have the plans the later part of this week or first part of next week. Chief Harwig asked if the development plan was far enough along and does it have enough information needed to go out for design bid? Chief Harwig also asked if the Board would approve working with legal to get the posting ready to go out for design bid. Chief Harwig will work with Tom Kerby and Attorney Joan Fritsche to get the bid posted.

**New Business**

2021 IFC El Paso County Regional Fire Code with Amendments

Chief Harwig advised that all reviews have been stopped at this point as they are trying to adopt the new fire codes. Hopefully, there will be more information next month.

P**ublic Comment**

None.

**Executive Session**

None.

**Adjournment**

*Director Hawkins moved to adjourn the Board meeting. Director Reed seconded the Motion. The Motion passed unanimously. The meeting adjourned at 1549 hours on June 21, 2023.*

I hereby attest to the accuracy of the meeting Minutes:

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Edward Podoll, Secretary