

**Falcon Fire Protection District
Board of Directors Regular Board Meeting
December 8, 2021
Approved Minutes**

Call to Order

President Kerby called the regular meeting of the Board of Directors to order at 16:02 hours on Wednesday, December 8, 2021.

ATTENDANCE

Thomas Kerby, President
Dan Kupferer, Vice President
Ray Hawkins, Treasurer
Michael Collins, Secretary
Cory Galicia, Assistant Secretary

ALSO PRESENT

Joan Fritsche, Legal Counsel – via conference call
Trent Harwig, Fire Chief, FFPD
Jeff Petersma, Deputy Chief, FFPD
Joe Cosgrove, Battalion Chief, FFPD
Gretchen Tetzlaff, Office Manager, FFPD
Other members of the Falcon Fire Protection District
Members of the public

ABSENT

Jon Webb, EMS Division Chief, FFPD
Corey Kirt, Battalion Chief, FFPD

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF AGENDA

Director Collins moved to approve the Agenda as written. Director Galicia seconded the Motion. The Motion passed unanimously.

PUBLIC COMMENT

Stephanie Soule spoke regarding a call that A shift went on recently. Her neighbor was involved in an extremely bad accident. When the crew arrived on scene, they immediately assessed his injuries and called a Flight for Life Helicopter to come to transport him. He had laid in a ditch for over 4 hours. A Shift took extremely great care of him. She was so thankful for saving his life.

CORRESPONDENCE

None.

APPROVAL OF THE MINUTES

Director Galicia moved to approve the November 10, 2021 Regular Board Meeting Minutes as written. Director Hawkins seconded the Motion. The Motion passed unanimously.

REPORTS

Treasurer's Report

Chief Harwig reviewed the written November Treasurer's Report with the Board. The Chief noted 91.6% of the 2021 fiscal year is complete in this report.

Total General Fund Budget revenues received were at 99%. Specific Ownership taxes were at 96%. Total General Fund expenditures across all categories were at 85%.

The Ambulance Fund Budget revenues received were at 107%. Transport fees were at 129%. Total Ambulance Fund expenditures were at 76%.

The Capital Improvement Fund revenues received were at 100%. Total expenditures were at 46%.

The Rural Water Fund had no expenditures for the month of November.

Director Kupferer moved to accept the November, 2021 Treasurer's Report as presented. Director Collins seconded the Motion. The Motion passed unanimously.

Staff Report

Deputy Chief Petersma advised that the November incident counts have not been finalized and will be included in the next Board meeting packet.

EMS Division Chief Webb supplied a written Transport Report to the Board but was not able to attend the meeting. The report shows that the crews transported 139 patients in the month of November.

Deputy Chief Petersma advised there were 191.5 Reserve standby hours for the month of November.

Deputy Chief Petersma advised that COVID is still on the rise with the new Omicron variant.

Attorney's Report

Attorney Fritsche provided a written Attorney's Report to the Board and reviewed it with them.

UNFINISHED BUSINESS

New Station 3

Chief Harwig advised that there are a few minor warranty items that need to be taken care of. The electrician is running the lights to the flag poles.

Administration Building Addition & Remodel

Chief Harwig advised that iiCON Construction is now on site and D2 Demolition will start tearing down part of old Station 3 on December 6, 2021.

- Asbestos Removal/Contract

Chief Harwig advised that a bid has not been received back from the Asbestos Removal Company.

Based upon the anticipated pricing, the Board gave Chief Harwig direction to contract directly with an asbestos removal company instead of going through iiCon.

Station 1 Parcel – proposed El Paso County satellite office and Sheriff's Office substation

President Kerby advised that he and Attorney Fritsche went to a meeting at the County yesterday, which included Dan Kupferer from LDC in regards to the proposed El Paso County satellite office and Sheriff's Office substation. An Exemption Plat has been created to divide the property and the County

should take approximately 6-8 weeks to review. The Sheriff's office will be placing a temporary modular on site, once the land has been conveyed and prior to building the substation.

NEW BUSINESS

2022 Budget Hearing

President Kerby opened the public hearing on the 2022 Budget at 16:45 hours. Chief Harwig provided and reviewed the final versions of the 2022 General Fund Budget, the 2022 Ambulance Transport Fund Budget, the 2022 Capital Projects Fund Budget, and the 2022 Rural Water System Fund Budget. President Kerby invited discussion from any members of the public. There was no public comment. The Board closed the budget hearing at 17:32 hours. The last page of the Budget document contains the Affidavit of Publication of Notice of the Budget Hearing.

Consider Resolution to Adopt 2022 Budget

- Resolution 12-08-2021-1 – Resolution to Adopt 2022 Budget

Director Collins moved to Adopt Resolution 12-08-2021-1, Resolution to Adopt 2022 Budget. Director Kupferer seconded the Motion. The Motion passed unanimously.

Consider Resolution 12-08-2021-2 to Appropriate Sums of Money

- Resolution 12-08-2021-2 to Appropriate Sums of Money

Director Kupferer moved to Adopt Resolution 12-08-2021-2, Resolution to Appropriate Sums of Money as written. Director Hawkins seconded the Motion. The Motion passed unanimously.

Consider Resolution 12-08-2021-3 to Set Mill Levy

- Resolution 12-08-2021-3 – Resolution to Set Mill Levy

Director Hawkins moved to Adopt Resolution 12-08-2021-3, Resolution to Set Mill Levy. Director Kupferer seconded the Motion. The Motion passed unanimously.

2022 Board Meeting Posting Notice

Chief Harwig provided the Board with the 2022 Board Meeting Posting Notice for review.

Director Kupferer moved to Adopt Resolution 12-08-2021-4 as written, approving 2022 regular meeting schedule and meeting posting places. Director Collins seconded the motion. The motion passed unanimously.

Consider Resolution 12-08-2021-4 approving 2022 regular meeting schedule, Pension Board meeting schedule and meeting posting places

Chief Harwig provided the Board with Resolution 12-08-2021-4 approving 2022 regular meeting schedule and meeting posting places for review and approval.

2022 Pension Board Meeting Posting Notice

Chief Harwig provided the Board with the 2022 Pension Board Meeting Posting Notice for review. The Board directed the staff to post the meeting schedule.

Director Kupferer moved to approve the 2022 Pension Board Meeting Posting Notice along with posting places. Director Hawkins seconded the Motion. The Motion passed unanimously.

2022 Pay Leave & Allowance Schedule

Chief Harwig provided the Board with the 2022 Pay Leave and Allowance Schedule.

Director Kupferer moved to adopt 2022 Pay Leave and Allowance Schedule subject to future amendments. Director Galicia seconded the Motion. The Motion passed unanimously.

EXECUTIVE SESSION

None.

PUBLIC COMMENT

None.

ADJOURNMENT

Director Galicia moved to adjourn the Board meeting. Director Collins seconded the Motion. The Motion passed unanimously. The meeting adjourned at 17:43 hours on December 8, 2021.

I hereby attest to the accuracy of the meeting Minutes:

Michael Collins, Secretary