

**Falcon Fire Protection District
Board of Directors Regular Board Meeting
July 17, 2024, Approved Minutes**

CALL TO ORDER

President Reid called the regular meeting of the Board of Directors to order at 1504 hours on Wednesday, July 17, 2024.

ATTENDANCE

James Reid, President
Dan Kupferer, Vice President
Ray Hawkins, Treasurer
Edward (Steve) Podoll, Secretary
Thomas Kerby, Assistant Secretary

ALSO PRESENT

Joan Fritsche, Legal Counsel
Trent Harwig, Fire Chief, Falcon Fire Protection District
Jeff Petersma, Deputy Chief, Falcon Fire Protection District
Jon Webb, EMS Division Chief, Falcon Fire Protection District
Joe Cosgrove, Battalion Chief, Falcon Fire Protection District
Curtis Kauffman, Lt./Fire Inspector, Falcon Fire Protection District
Rob Wilkerson, Fleet Mechanic, Falcon Fire Protection District
Other members of the Falcon Fire Protection District
Lea Grady, New Falcon Herald

ABSENT

Corey Kirt, Battalion Chief, Falcon Fire Protection District
David Smith, Battalion Chief, Falcon Fire Protection District
Gretchen Tetzlaff, Office Manager, Falcon Fire Protection District
Twyla Kuemmerle, Administrative Assistant, Falcon Fire Protection District

APPROVAL OF AGENDA

Director Podoll moved to approve the agenda. Director Hawkins seconded the Motion. The Motion passed unanimously.

PUBLIC COMMENT

None

CORRESPONDENCE

None

2023 AUDIT PRESENTATION

Daniel Slaymaker, Erickson, Brown & Kloster, LLC presented and went over the 2023 District Audit and findings with the Board. The opinion of the Auditors was that all financial statements were presented fairly and in accordance with accounting principles generally accepted in the United States of America.

Director Hawkins moved to approve and/or accept the 2023 Audit as presented. Director Kerby seconded the Motion. The Motion passed unanimously.

APPROVAL OF THE MINUTES

*Director Kerby moved to approve the June 19, 2024 Regular Board Meeting Minutes amended.
Director Kupferer seconded the Motion. The Motion passed unanimously.*

REPORTS

Treasurer's Report

Chief Harwig reviewed the June Treasurer's Report with the Board. The Chief noted 50% of the 2024 fiscal year is complete in this Report.

Total General Fund Budget revenues received were at 69%. Specific Ownership Tax is at 54%. Total General Fund expenditures across all categories were 46% of the budget.

The Ambulance Fund Budget transport fees were at 52%. Total revenues received were at 51%. Total expenditure was at 40%.

The Capital Improvement Fund revenues received were at 51%. Total Capital Improvement Fund expenditures were at 15%.

The Rural Water Fund Revenues had no activity or expenditures for the month of May. Total Rural Water Fund expenditures were at 0% of budget.

Director Hawkins moved to accept the June 2024 Treasurer's Report. Director Podoll seconded the Motion. The Motion passed unanimously.

Staff Report

Deputy Chief Petersma reviewed the written reports for May which included the May incident counts which were at approximately 336 calls, response times, mutual aid given, and mutual aid received.

Deputy Chief Petersma reported that there were 0 Reserve hours for the month of May. *This item is to be removed from future reports.*

EMS Division Chief Webb reviewed the June Transport Reports with the Board and advised that the crews transported 121 patients in the Month. Average collections per transport including the Medicaid supplemental reimbursement is currently at \$731.54

Fire Prevention Lieutenant Kauffman provided a written Plan and Building Inspection Report for the Board's review.

Attorney's Report

Attorney Fritsche provided a written Attorney's Report to the Board. In addition, the Attorney provided and went over the 2024 legislative update.

UNFINISHED BUSINESS

Maintenance Building Project

Joe Butler, Project Manager, with Hammers Construction briefed the Board on the current schedule now that the Building Permit has been issued and also presented Pay Application #3 and Change Order #2 for consideration.

The Board discussed the approval of Hammer’s Construction Pay Application #3 in the amount of \$28,500.00.

Director Kerby moved to approve Hammers Construction Pay Application #3 in the amount of \$28,500.00. Director Kupferer seconded the Motion. The Motion passed Unanimously.

Director Kerby moved to approve Hammers Change Order #2 in a credit amount of \$71,088.00. Director Podoll Seconded the Motion. Motion Passed Unanimously.

Station 1 Parcel – Tract B El Paso County Sheriff’s Office Substation
No updates

NEW BUSINESS

None

PUBLIC COMMENT

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Director Hawkins moved to adjourn the Board meeting. Director Podoll seconded the Motion. The Motion passed unanimously. The meeting adjourned at 1640 hours.

I hereby attest to the accuracy of the meeting Minutes:

Edward Podoll, Secretary